

## Notice to IELTS Candidates

### Disqualification warning

If you are caught infringing any of the candidate rules and regulations your test result will be disqualified and notification sent to any receiving institution or professional body.

### Rules and Regulations

#### You must...

- Provide proof of your identity (e.g. passport or national identity card) at registration and every examination session. Second country nationals must produce a passport. This ID must contain a number, a signature, a date of birth and a photograph.
- Provide two recent identical passport-sized photographs on registration.
- Only have on your desk your identification, a pen/pencil and an eraser.
- Ensure mobile phones, pagers and any other electronic devices are switched off and placed with personal belongings outside the test room.  
Any candidate who does not switch off their phone/pager, or who retains one in their possession, will be disqualified.
- Notify the test invigilator immediately if test day conditions in any way impede your performance.

#### You must not...

- Impersonate another person or have another person impersonate you.
- Attempt to cheat, copy the work of another candidate or disrupt the test.
- Use, or attempt to use, a dictionary, pager, spell-checker, electronic recorder or mobile phone for the duration of the test. Any candidate doing so will be disqualified.
- Talk to or disturb other candidates once the examination has started.
- Smoke, eat or drink in the examination room.
- Reproduce any part of the test in any format/medium. Any candidate doing so will have their test results disqualified and be liable to prosecution.
- Remove any materials used during the examination. This includes, but is not limited to, examination papers, speaking task cards, answer papers and working paper.

### Advice and information

#### Make sure you attend on time

- Know the date, time and place of your examination and arrive before the scheduled starting time.
- If you arrive late for any of the papers, report to the supervisor or invigilator. You may not be allowed to take the examination.

#### Provide what you need

- Take into the examination room only the pens, pencils and erasers which you need for the examination.
- Correction fluid and highlighters must not be used.
- Leave anything which you do not need, or which is not allowed, outside the examination room.
- You may not lend anything to, or borrow anything from, another candidate during the examination.
- Do not bring valuables as the test centre cannot be responsible for these.

#### Examination instructions

- Listen to the supervisor and do what you are asked to do.
- Tell the supervisor or invigilator at once
  - if you think you have not been given the right question paper.
  - if the question paper is incomplete or illegible.

- Read carefully and follow the instructions printed on the question paper and on the answer sheet.
- Fill in the details required on the front of your question paper and on your answer sheet before the start of the examination.

#### Advice and assistance during the examination

- If you are in doubt about what you should do, raise your hand to attract attention. An invigilator will come to your assistance.
- You may not ask for, and will not be given, any explanation of the questions.
- If on the day of the examination you feel that your work may be affected by ill health or any other reason, you must inform the invigilator at the time.

#### Leaving the examination room

- You may not leave the examination room without the permission of the supervisor or invigilator.
- You can not leave your seat until all papers have been collected and you have been told you can leave.
- When you leave the examination room you must leave behind any paper used for rough work clearly crossed through and any other materials provided for the examination.
- Do not make any noise near the examination room.

### Results

- Results are issued by test centres, usually 13 days after the test.
- Results may be delayed or withheld where any of the Rules and Regulations have been breached.

- In exceptional circumstances, results may be delayed and you may be required to re-take one or more modules where the pattern of module results is highly unusual.
- Please note that institutions and organisations you have listed under question 24 may access your results before you have received them by mail.